



Power of culture

**MASS CULTURAL COUNCIL
EXECUTIVE COMMITTEE
TUESDAY, AUGUST 10, 2021
10:30 AM- NOON
ON-LINE MEETING**

(CALL-IN INSTRUCTIONS POSTED AT
<https://massculturalcouncil.org/about/board/>
UNDER "AUGUST 10, 2021 EXECUTIVE COMMITTEE MEETING")

AGENDA

	VOTE
1. Chair and Executive Director's Report	
2. Open Meeting Law	
3. Minutes- July 13, 2021	X
4. Outline of Budget and Program Allocation Plan for FY22	X
5. Presentation as to Steps Taken Re NEA Audit Corrective Plan	
6. Draft Agenda August 24 Council Meeting	X

MASS CULTURAL COUNCIL
EXECUTIVE COMMITTEE

AUGUST 10, 2021

ON-LINE MEETING

RESOLUTIONS

Section 3

RESOLVED: that the Executive Committee approves the minutes of the July 13, 2021 Executive Committee Meeting in the form presented to the Executive Committee.

Section 4

RESOLVED: that the Executive Committee recommends that the Council approve for recommendation to the Grants Committee and full Council the FY 22 Budget and Program Allocation Plan presented to the Executive Committee.

Section 5

RESOLVED: that the Executive Committee approve the draft August 24, 2021 Mass Cultural Council Agenda presented to the Executive Committee.

OPEN MEETING LAW STATEMENT

Please note that this meeting is an open meeting of a public body subject to the Massachusetts Open Meeting Law. A notice of this meeting together with the agenda was posted on Mass Cultural Council's website 48 or more hours ago (excluding weekends and holidays).

This meeting shall be open and accessible to all members of the public except at such times when this body has voted to go into closed executive session under the Open Meeting Law.

Please note that this body has invited staff of Mass Cultural Council to be present at the meeting.

Mass Cultural Council welcomes members of the public to attend its public meetings. Under the Open Meeting Law, however, this is not a public hearing and public testimony will not be taken. Individuals may not address the meeting without permission of the Chair.

Any member of the public may record this meeting provided that they first notify the Chair and must not interfere with the meeting. The Chair will then inform the members of the meeting that they are being recorded.

This meeting is a virtual meeting held under the Open Meeting Law as modified by the Governor's recent emergency declaration. Only Committee members, Council members and invited staff will be able to address the meeting. All other persons will be muted. Please note that anyone attempting to disrupt the meeting may be muted, have their ability to project video images shut off or even removed from the meeting, at the discretion of the chair

Draft minutes of the open session of this meeting shall be kept and shall be posted on Mass Cultural Council's website no later than 30 days after the meeting provided that such minutes shall not be considered official until they have been approved by this body in open session. Individuals asserting a violation of the Open Meeting Law may file a complaint with this body within 30 days or with the Attorney General's office thereafter.

**TIPS FOR PARTICIPATING IN A VIRTUAL OPEN MEETING USING VIDEOCONFERENCING
WHEN THERE ARE SEVERAL PARTICIPANTS
(adapted from several sources)**

- In order to minimize background noise, please mute microphone when not speaking.
- Please raise hand in order to be recognized by the chair.
- In order for all members to have an opportunity to speak and be heard, please wait to speak until specifically recognized by the chair.
- If there are questions, please direct them to the chair and the chair will then recognize the appropriate person to respond.
- Please limit statements to three minutes.
- The chair will reserve the right to limit discussion in order to allow sufficient time for every member to be heard who wishes to speak.
- Modify Video Settings to "Hide all non-video participants"- this will make it easier to follow who is speaking and participating
- In the event of a service interruption during a Zoom call due to hackers, so-called "zoom bombing" or other technical difficulties, staff will indicate the call is to be terminated. Please exit the call and staff will circulate instructions by email for a new Zoom call to continue the meeting.

UNOFFICIAL DRAFT SUBJECT TO APPROVAL BY THE COMMITTEE AT ITS NEXT MEETING

MINUTES OF THE MEETING

**MASS CULTURAL COUNCIL
EXECUTIVE COMMITTEE**

TUESDAY, JULY 13, 2021

ONLINE MEETING

Committee Members Present were

Nina Fialkow, Chair
Marc Carroll, Vice Chair
Troy Siebels

Staff Members Present were

Michael Bobbitt, Executive Director
David Slatery, Deputy Director
Bethann Steiner, Public Affairs Director
Jen Lawless, Operations Director
Ann Petruccelli Moon, Special Assistant to the Executive Director & Leadership Team

Chair Nina Fialkow called the meeting to order at 10:06am. Deputy Director David Slatery dispensed with reading the open meeting law notice as no guests were present.

Nina began her report by letting Committee Members know that the transition team established when Executive Director Michael Bobbitt joined the Agency in February has done a magnificent job. That job is now complete. Nina noted that she appreciated the team's contributions and assistance. She continued, the Racial Equity Task Force is continuing to work hard and met last week to review the draft Race Equity plan. Nina asked Michael if the Executive Committee would review that draft next. Michael explained that the plan would be reviewed by the whole Council and staff, and that Council Members would have an opportunity to discuss the plan at their session with Multicultural BRIDGE scheduled for August 12. Nina then asked Michael for his Executive Director's report.

Michael stated that he would send a final memo to the transition team thanking them for their work, he feels fully transitioned. He then stated that staff is working to schedule a meeting of the Budgeting Task Force in August.

Nina asked if the Executive Committee would be presented with a plan from the Budgeting Task Force. They will not. Nina then paused Michael's update so the Committee could vote on the minutes from its last meeting on May 4th. Troy Siebel's moved to approve the minutes, Marc Carroll seconded the motion, and it was by roll call vote

Resolved: to approve the minutes of the May 4th meeting of the Executive Committee.

Michael then continued with his Executive Director's report stating that staff has engaged in meetings to see where the Agency might be overprogrammed and discussed where programs could be paused, sunset, or merged. Then staff looked at the calendar for the upcoming year to identify bottlenecks and thin things out. Each department then got its own workbook for budgeting. The budgeting process was slightly revised – adding units and cost per unit created intentional budgeting and, in the end, enabled staff to release some funds that had previously been held back. Operations Director Jen Lawless and Deputy Director David Slatery then put all proposed department budgets together, and the Committee will be presented with the first draft of the FY22 spending plan that is the result of that process today.

The senior leadership team then presented their first draft of the proposed FY22 spending plan to the Committee. A copy of the PowerPoint presentation referenced in the presentation is available upon request.

FY22 Priorities

A number of priorities for FY22 were identified: launching the new Racial Equity Plan, designing a learning cohort modeled after the Agency's UP initiative wherein grantees can come and learn about Racial Equity, launching a new Grants Management System, increasing the capacity of the Agency's Fiscal team, and hiring a Director of Human Resources.

Troy Siebels asked how staff felt about the thinning of programs. Michael responded that one department had struggled and felt that they were being told they were not good at their jobs. They've been assured that it's not about that, but rather not setting a precedent for something we cannot sustain. Another department was struggling initially but is now the team coming to senior staff with new efficiencies. Most staff have reacted positively. Jen added that senior staff received only one pitch for a new program, usually there are multiple.

FY22 Budget

David Slatery outlined the budget for FY22 noting that the Agency is still awaiting the Governor's approval. The state appropriation is anticipated to be \$20M, plus \$1M for a program to support AAPI organizations, and \$375K in other earmarks. Funding from the National Endowment for the Arts has increased. Staff is also looking to spend \$5.1M in Gaming Mitigation funds - \$3.8M of this was already voted on and included \$3M for Gaming Mitigation grants, and \$738K for organizations to support follow-up on 2020's COERG grants made with an allocation of federal CARES Act funds. David clarified that \$1M of the available resources this year is anticipated and will be collected this year

from casino tax revenues. Other funds include prepayments and grants from sources such as the Klarman Family Foundation.

David then provided a summary and comparison of the amount granted by the Agency in FY21 and the amount slated to be granted in FY22. Spending will increase in FY22.

Troy Siebels asked if the \$1M for AAPI organizations is independent of other grant programs and David responded that yes, it is an earmark for a program the Agency will be tasked with developing. Staff intends to put nearly all of the funds out as grants and absorb most of the costs of administering the program but may use up to \$30,000 of the earmarks for expenses or retaining an outreach coordinator/administrator. Troy followed up asking if this was an alternative to integrating AAPI organizations into all of the Agency's programs. David responded that while that could be done, the Agency is required to follow the legislative language which states that this will be a program specifically targeted for Asian Cultural entities.

Michael added that the Agency's Racial Equity plan and forthcoming recruitment plan will help to support the AAPI community through all Agency programs. Public Affairs Director Bethann Steiner clarified for the Committee that this \$1M for AAPI organizations is specifically intended to be for COVID relief, and that it is a product of the House Asian Caucus.

Michael reminded Committee Members of the legislative language requiring staff to align the spending plan with the strategic plan, invest 75% of the state appropriation into grantmaking, and report on the spending plan by January 3, 2022.

Jen then showed Committee Members that 112% of the appropriation would be spent on grantmaking. If COERG and Gaming funds are not included in the equation, grantmaking is still at 89%. Nina asked if the remaining 11% was broken down any further and Jen responded that yes, that spending is outlined in another document.

Spending Plan Highlights

This portion of the presentation highlighted for Committee Members priorities and items Agency staff are most excited about, along with any changes to funding for the coming fiscal year.

Enriching Community

There is a proposed 10% increase to the Local Cultural Council program. The pre-pandemic level of funding to the Festivals program will triple with the grant amount increasing to \$1500. The Agency's strong investment in Cultural Districts will continue with grants of \$7500.

Nina asked that it be noted that there was an increase in funding for the Districts during the pandemic from \$5K to \$7500. Jen will add this in the next draft of the presentation.

Advancing Inclusion & Access

CIP Projects grants will receive a 39% increase in a continued effort to reach new grantees. The Universal Participation Initiative (UP) will see a 40% increase in funding increasing the number of Innovation Fund grants and increasing the Innovation & Learning Network stipend from \$3K to \$5K. Support for the Network for Arts Administrators

of Color (NAAC) and the Social Prescription Pilot will continue in FY22. There will be a new investment in the Cultural Equity Learning Cohort (CELC).

Growing the Economy

An 8% increase is proposed for CIP Portfolio and Gateway grantees. A 99% increase in funding for artists is also proposed, this would double the number of artists being funded.

Nina remarked that a 99% increase in funding for artists is very exciting and asked staff to clarify how that will be accomplished. Jen responded that this would be further clarified in the presentation staff will make to the Grants Committee in August, and Michael added that staff is proposing funding 95 artist fellowships at \$15K and 75 artist finalist awards at \$5K, this represents a substantial increase in the award amount for Finalists. David consulted the draft presentation for the Grants Committee and clarified that funding is an increase from 35+ fellowships for \$15K and 35 finalist awards for \$1500 in FY21.

Empowering a Creative Generation

A 10% increase for YouthReach grantees is proposed. Jen reminded Committee Members that there would be a new cohort of YouthReach grantees in FY23 after a one-year delay due to the pandemic. STARS funding would increase 10% above pre-pandemic funding levels. Funding for META Creative Youth Development Fellowships for teaching artists, Poetry Out Loud, and History Day would continue. A reminder that the META Fellowship and non-music Fellowship programs had merged into one.

The BIPOC Alumni Council will pause to allow time for staff to evaluate the pilot year of the program. Big Yellow School Bus will also remain paused.

Jen noted that some programs have been extended by one year. The YouthReach cohort is currently receiving its fourth and final year of funding. As was previously mentioned, a new cohort will be selected this year and that group will receive three years of funding. The Gateway program is also being extended to allow time for staff to focus on redesigning the program. Also, the Artists team is working to develop a companion program to fund capacity and operating grants, versus grants only based on work submissions.

Nina noted that the Grants Committee has been digging into the Agency's grantmaking in a very deep way and that it has been extremely beneficial for the Committee to meet more regularly. Council Members have a deeper understanding of the Agency's work as a result.

David explained that the aim of this year's spending plan is to take assets we have and put them into the community; taking \$1M out of the Gaming revenues for organizational support, for example. We've made the point that we generally won't spend Gaming money on base programs and only spend it on programs dictated by the legislative language of the Massachusetts Gaming Law, but this year \$1M of that money will go to organizational support generally (rather than one specified special program) because of the need post-pandemic. However, we should remain aware that we are spending money that hasn't been collected yet. We are assuming casinos continue operating as they have been for the whole fiscal year.

Troy asked for clarification: is the goal to spend \$5.1M in Gaming funds inclusive of the \$3M the Council approved in May, \$700K for supplemental grants, and \$1M we project will come in through year for organizational support? David confirmed that is correct.

David then shared the proposed FY22 spending plan as an excel spreadsheet. That spreadsheet is available with all of the meeting materials online. David noted that Michael had suggested the spreadsheet break up the presentation of funding sources in the proposed budget this year. Revenue is listed in the first group – these are funds coming in from the state, NEA, and the projected Gaming funds, approximately \$25M total. The next group of sources is money we have on-hand – carried-over funds and money already sitting in our accounts, the previously accumulated \$2.2M of Gaming funds, and carryover funds totaling \$3.6M. David clarified that staff wasn't able to do this with last year's spending plan, so Committee Members would need to look at the fourth sheet of the spreadsheet to be able to compare FY22 and FY21 using the old format.

Nina asked staff to clarify what the Harry Rice Trust Account is. David explained that it is our trust account and money can accumulate there without reverting to the state: it includes the odd reimbursement, funds from a returned grant, cash from other sources. Nina asked if the Agency ever received donations. David responded that donations are rare, but anytime the Agency receives money from out-of-state, it goes into that account. Harry Rice was the administrator of Amelia Peabody's estate and also one of the first members of the NEA but he does not know the story of how the account was named after him.

Nina then asked what the plan was for the Agency's Commonwealth Awards ceremony and should we begin having a conversation about that. Michael responded that staff is thinking of taking the Commonwealth Awards and UP Awards and combining them into two-day advocacy event after FY22. Nina suggested that a task force be formed to discuss this further.

Nina then noted that line 7 in the budget spreadsheet was for space rentals and utilities. There is always interest in how much we spend for space, Nina asked if that should be another task force. David responded that when the Agency entered its current lease the price was below market, and that amount will stay consistent through January 2026. Michael suggested that when the Agency is one year away from the lease expiring, we could form a task force to discuss next steps. David further clarified that the Division of Commercial Asset Management (DCAM) is the legal tenant under the lease, and the Agency is merely the "user-agency".

Jen then let Committee Members know that the leadership team is gathering feedback from Agency staff as to their opinions on returning to the office after working remotely throughout the ongoing pandemic. It is anticipated that there will be some staff working in the office in August, but a hybrid model will remain in place for the time being as staff has been highly productive as they've worked from home.

Nina noted that she'd shared staff responses to the post-pandemic work survey with members of the Executive Committee.

David then highlighted that in looking at the comparison between FY21 and FY22 payroll spending, Committee Members will notice a \$600K difference. This is due to the fact that

the Agency is planning to fill several open positions including a Director of Human Resources, a Fiscal Information and Compliance Officer, an administrative position within the Creative Youth Development team, and a Diversity & Equity Officer position and also account for a full year of having an executive director (Michael was only here for 5 months of FY21). Jen added that the Agency is short two staff members and is adding two new positions. Michael stated that any concerns over these four positions will be addressed in the Budgeting Task Force meeting in August, but these jobs are not extravagant and staff would appreciate the Committee's support of them.

Nina requested that a strategy meeting be scheduled in advance of the August meeting so the details of the plan can be communicated strongly to the full Council, and that the two new hires be noted more clearly in the spreadsheet.

David explained that there will be the typical substantial document accompanying the spreadsheet that will explain each line.

Michael stated that the Agency is reducing programming without reducing granting money and addressing operational issues. Troy stated that it is inspiring to see the Agency spending this kind of money in the coming year. Michael said the goal next year is \$100M!

Dave then stated that it is important to note that the Agency could also receive substantial Covid relief money in light of the recommendation included in the recent report from the Covid-19 Cultural Impact Commission. Troy asked if the approach to that would be to have it be a separate grant program and it will, the legislation will most likely state it has to be.

Nina then asked Public Affairs Director Bethann Steiner for her Advocacy report.

Bethann stated that the Conference Committee has complete its work and the Agency is in an excellent position. The budget is currently on the Governor's desk, and he has until August 19th to act. He can veto it, reduce it, remove things, or remove earmarks so an advocacy push is needed. Michael has submitted official testimony to the Governor urging him to accept the Agency's line item and sign it into law. Staff is conducting a social media push. MASSCreative has a one-click email for messages to be sent to the Governor. Bethann asked Troy if, as Chair of the Advocacy Committee, it might it be helpful for him to message his fellow Council Members and ask them write to the Governor.

Troy stated that he is unsure if this is the place to use political capital. He is happy to write to Council Members if Bethann thinks it will be helpful but has not sent anything to the Governor himself at this point.

Bethann expressed that it is important to participate in every step of the budget process, but if Troy feels there is messaging fatigue among members, messaging can wait in case there is any veto activity on out line item. However, Council Members are gubernatorial appointees, and the Governor's office would take note of any communication received from them. Troy agreed to message Council Members and ask them to communicate with the Governor.

Bethann will let Council Members know as soon as the Governor takes any action with the budget which could be this Friday, or next Monday.

The second topic included in Bethann's Advocacy update is regarding ARPA money; there are billions and billions of dollars to spend and the legislature has complete control. Bethann is calling this the "baby budget" process. There will be hearings, debates, etcetera and staff will approach it exactly like the annual state budget process which means a whole other round of advocacy, planning, and strategy is anticipated. The Covid Cultural Impact Commission released its report last week and recommended that \$575M of the Commonwealth's ARPA monies go into relief for the cultural sector. Therefore, the Agency has not only its data to remind the legislature of the staggering impact the pandemic had on the cultural sector, but also the statewide commission backing up that data and communicating the enormous need for relief. A meeting is scheduled with Chair Carole Fiola to discuss next steps. That concluded Bethann's report.

Nina asked Michael about plans for future Council Meetings.

Michael stated that this year, while meetings were held remotely, we saw better attendance and participation. In the past, it was sometimes a struggle to get a quorum. At this point, we recommend keeping the meetings virtual or in Boston. To replace the engagement element of Council Meetings, staff proposes holding between two and four Culture Calling visits per year in collaboration with Council Members to plan regional visits that could include tours of Cultural Districts, visits to cultural organizations, and meetings with legislators. Meetings have costs associated with them including space rental and catering, so the goal is to come up with a plan that can maintain the engagement element and allow strong participation by Council Members in meetings.

Vice Chair Marc Carroll stated that he sees pros and cons to this plan. If we are going to keep meetings in person or if we pursue a hybrid model, there is a benefit on the cost side to holding meetings virtually, but a benefit to cultural organizations if meetings are held in person. Marc is interested to see what the rest of the Council thinks. Troy is also eager to know what other Council Members think, as he has mixed feelings as we get more engagement by being present and seeing each other. Troy loves that Council Meetings take place, traditionally, at cultural organizations. Troy misses the in-person experience of connecting with his fellow Council Members, but agrees that the reduced cost of holding meetings virtually would be a positive thing. Michael offered another suggestion: the Agency could begin Council Meeting days with a gathering of the cultural community and then hold a shorter meeting.

Troy added that he knows the Agency has paid to rent space, but he thinks organizations would donate space if they were asked. Nina then asked the whereabouts of the car previously used by the Agency's Executive Director and Dave responded that the car had been surrendered when the former executive director announced she was retiring in March 2020. The Agency no longer has a car.

Troy remarked that the Agency had received a good deal of positive media coverage recently, specifically mentioning a recent article about Michael and newly appointed Council Member Che Anderson. Michael noted that more positive press is forthcoming.

There being no further business to discuss, Nina adjourned the meeting at 11:10am.



Power of culture

To: Mass Cultural Council Executive Committee
Fr: Michael Bobbitt and David Slatery
Dt: August 10, 2021
Re: Budget and Program Allocation Plan for FY22

Following this memo is a draft spreadsheet of a proposed budget and program allocation plan for Mass Cultural Council in FY22.

After this meeting, the FY22 grant recommendations for most Mass Cultural Council grant programs based on this plan will be presented to the Grants Committee at their meeting later today. Once approved there, the plan and the recommendations will be voted on by the full Council on August 24.

Approach. We will describe our approach to this year's Spending Plan- will be outlined in a separate PowerPoint that will be presented to the meeting.

Available Resources in FY22. As of today, it appears that we will have total available resources of just under \$29 million for FY22 as opposed to roughly \$24 million in FY21 Spending Plan (please note that number does not include the \$10 million federal CARES Act funds by the Governor to Mass Cultural Council in FY21). This includes all state, federal, and private funds known to date.

State funding for Mass Cultural Council programs in FY22 is \$20 million, which is \$1,820,000 more than FY21. In addition, we received \$1,375,000 in earmarks in the state budget which are required to be spent on specific projects and programs outside the Council's regular activities.

Mass Cultural Council is also set to receive \$989,900 in its "regular" annual NEA funding this year which is an increase of \$30,300 from the FY21 award. Also, Mass Cultural Council was awarded an additional \$844,700 from the NEA under the federal American Rescue Plan (ARP) which the Council voted to allocate to federal funds portion of the Supplemental Economic Recovery Grant (SERG) program at the May 2021 meeting.

In addition, this plan uses \$5.16 million in casino tax revenues made available to the Council through the Massachusetts Cultural and Performing Arts Mitigation Trust Fund (the "Gaming Fund") established as part of the Massachusetts Gaming Law. Most of these funds that will be used have already been approved and allocated by Council

previously- i.e., \$3.738 million at the May 2021 meeting for the next round of the Gaming Mitigation Program and the Massachusetts funds portion of the SERG program plus approximately \$118,000 in unexpended expense and Culture RX funds approved early in 2020. Staff is requesting approval to allocate an additional \$1,305,527 in Gaming Funds in FY 22- \$1 million for general "organizational support" purposes (it will be used to fund grants to cultural organizations) and an additional \$305,527 in allowable expense funds which have accumulated since the Council last approved an allocation of expense funds in January 2020.

We will be continuing Music Educator Teaching Artist (META) training program in FY22 with a new grant from Klarman Family Foundation (KFF) but the details have not yet been finalized. Therefore, the attached spreadsheet simply shows the remaining KFF funds from prior years (approximately \$50,000) as both a source and as grants for now. Additionally, we are also speaking with the Linde Foundation about funding a companion program, the Creative Youth Development Teaching Artist Fellowship but as with KFF, we do not have the details yet. The spreadsheet will be updated when these arrangements are finalized. We made a \$139,000 prepayment toward the MassHumanities FY22 grants and that is reflected as revenue in FY22. Additionally, we have retained some NEA CARES Act funds from last year for a few grantees who could not spend the funds in FY21 including \$10,646 which we will use toward facility costs (as permitted by the NEA).

Spreadsheet. The attached spreadsheet illustrates the spending plan described in this memo. Sheet one sets for a straightforward summary of FY 22 expenses and resources. Slightly differently than in prior years, resources are shown as broken down between revenues to be actually received in FY 22 and carried over funds from prior years from various sources which are available to be expended in FY22. Sheet two lists individual grants to be made in FY 22 that are outside of the traditional broad Council programs. The third sheet provides information on the casino tax revenues which have been collected (or are projected to be collected), allocated and expended since January 2020 and the fourth sheet contains comparison of the FY22 Spending Plan to the last year's using the old format.

FY22 Budget Details

Salaries (Line 1)

- In FY22, we have projected a payroll line item of \$3,060,000. This includes two new positions and filling (and reorienting) two other positions which have been vacant since July 2020– these positions include a director of human resources, a diversity and equity officer, a fiscal information and compliance officer and a program officer in the Creative Youth Development group. Also, please note that this figure reflects 12 months of the Executive Director salary in FY 22 compared to only 5 months in FY21. We have reserved for planned step and grade increases for union employees under the collective bargaining agreement and a 2% raise for union employees during FY22 as well as a potential 2% raise for managers in the event the Executive Branch implements a raise for managers during FY22. In addition, we

have held back another 2% of the payroll for any adjustments which may result from our "Pay Equity audit" which we are planning to conduct under the Massachusetts Equal Pay Act later this year.

- The collective bargaining agreements are negotiated between the state and the union representing our union employees; Mass Cultural Council has no direct say in these negotiations.
- Mass Cultural Council follows the Executive Branch action on across-the-board manager compensation increases.
- We note that the administration has recently concluded a negotiation with NAGE- the union representing our union employees- which is currently out for vote to the membership. It appears this contract contemplates a 2.5% raise for union members going back to the beginning of FY21 as well as a one-time 1.5% COVID Recognition Payment. We were unaware of these negotiations and did not budget for them in this plan (the costs for FY22 would be in the neighborhood of \$95,000). We have been informed that the Commonwealth has funds available to provide us with funds to meet such obligation. The proposed contract also provides for a 2% raise for union members in FY22 and FY23 but as indicated above, we have mostly budgeted for FY22.
- Likewise, the administration may provide manager raises going back to FY 21 which if it were to occur, would necessitate a further discussion. As noted, we have budgeted only for a 2% reserve for manager adjustments for FY22.

Fringe and Indirect (Line 2)

- This line shows fringe and indirect charges and also payroll taxes that are claimed by the state whenever salaries or contracts are paid from Federal accounts or state trusts. Salaries paid from these accounts trigger the fringe and indirect charges shown here.
- Mass Cultural Council pays portions of several salaries from an expendable trust account established for the Cultural Facilities Fund (in order to receive funds from MassDevelopment) and also from a trust account established by statute last December for the casino tax revenues which pays the salary of an employee hired to run the Gaming Mitigation Program (although more personnel are involved in administering the programs funded by the casino tax revenues. This requires the Mass Cultural Council to reimburse the Commonwealth for fringe benefits associated with being a Commonwealth employee.
- Since we are proposing to take a greater amount of funds (and apply it to a greater number of salaries) from the Gaming Tax revenues in FY22, this number is much larger than in FY21.

Employee Related Expenses (Line 3)

- This line includes all employee reimbursements for travel, conferences and other regular business activity.
- Based on the belief that travel to meet constituents will once again be possible at some point in FY 22, we have increased this amount though not up to pre-pandemic levels. Please recall that reimbursable out of state travel costs are also covered by this line but are subject to specific pre-approval of Council Members

per the FY20 state budget language. Note that this line does not cover any travel costs funded directly by the agency, which are covered in Line 6.

Interns and Contracted Employees (Line 4)

- This is the line used to pay for temps and interns.
- This item covers our longtime Fiscal Intern, Pete Couble who is hoping to return to the office once that is possible.
- This also covers approximately \$25,000 in intern/temporary worker costs related to administration of the CFF program and to provide a temp to cover the leave of our Fiscal Officer for the first half of the year.
- This line also covers the retention on outreach coordinators to help recruit grantees and constituents in certain communities (NOTE- it is possible that an earmark for a new program can provide some of this funding).
- This also covers costs for any interns in the coming year.

Pension and Insurance Related Expenditures (Line 5)

- This line includes pension and other charges imposed by the state. It is based primarily on salaries of the FTEs in our existing workforce.
- The chargebacks are levied by the state and are outside of our direct control.

Administrative Expenses (Lines 6 and 15)

- In order to more accurately reflect the way Mass Cultural Council employs its financial resources, these lines break out costs that are Program and Services costs and these are shown in Line 16 (and include things like the costs of convenings and panels.) These costs are less like overhead and more like grants in that they are directly part of our delivery of services and programming to the field.
- Line 6 contains the remaining Administrative Expenses which are not direct Program and Services spending.
- Overall, administrative expenses include all printing, postage, catering, membership dues, convenings and many expenses associated with grant program panels.
- It also includes all transactions on procurement cards issued by the state for Mass Cultural Council business. We updated our use of procurement cards in FY19 so as to reduce our reliance on them despite their convenience, transparency, and efficiency.
- Spending will be higher as we propose more expenses with being back in the office. Also, we have included a reserve for training expenses on the new grants management system and for staff professional development
- We are expecting a greater cost associated with convenings which largely did not occur in FY21.

Space Rental and Utilities (Line 7)

- This line shows rent and electricity costs associated with our office at 10 St. James Avenue in Boston.

- The Mass Cultural Council signed a new ten-year lease for its space on January 14, 2016 and the annual cost is \$332,010. We have anticipated \$22,000 in annual utility costs in FY22.

Consultant Service Contracts (Lines 8 and 16) This line includes all third-party contractors. As mentioned in the first bullet point in Administrative Expense, we are breaking out Programs and Services costs for Consultant Expenses.

- This year consultant costs projects to approximately \$483,000 in Program and Services Consultants and Operational Services Professionals (Line 9) and \$50,000 for other consultants.
- In the more general line for consultants (Line 8) we have budgeted for our outside lawyers and Microsoft Dynamics consultants, and Racial Equity consultants.
- In FY22, the Programs and Services part of this line (Line 16) will include speakers and facilitators for various programs, CYD consultants such as the Youth Arts Impact Network intervention and BIPOC Alumni Council, CIP financial and intervention consultants, CFF capital and grants counseling consultants, ArtsBoston's festival consulting for a new Audience Lab, Folk Arts research in the field, Artists' online consultants, UP user-experts, Cultural District site advisors and consultants, a website accessibility audit organization and CultureRx professionals.

Operational Services (Line 9 and 16)

- This line includes "technical consultants" – such as photographers, videographers, A/V providers, and interpreters, as well as program panelists and trainers. As mentioned in the first bullet point in Administrative Expense, we are breaking out Programs and Services costs for Operational Services Expenses.
- Line 9 is projected to be \$56,000 and includes funds for photographers, ASL and language interpreters, work with Multicultural Bridge and a small reserve for office cleanup services
- Line 16 contains Program & Services Costs includes all of the panelist costs and our contract with Innovation Learning Center to run the Creative Minds Out of School program.

NOTE- Over the years as we get more familiar with the state expense classification system, we tend to move expenses between the Consultant line and the Operational Services line

Equipment Purchases (Line 10 and 17)

- This line applies only to non-IT equipment purchases. Equipment leases are tracked separately, on Line 11, for non-IT leases and on Line 12 for IT leases.
- Line 17 includes \$1,860 for new Cultural District signs

Equipment Leases and Maintenance Contracts (Line 11)

- This line includes all non-IT equipment rental agreements.
- This covers our copier and postage meter leases and limited use of Enterprise rental cars for staff instate travel. We do not lease any agency vehicles (and have not since March 2020). This line however does cover car rentals for staff for necessary

instate travel in the field for those who do not use their own vehicle (which we are anticipating for FY22).

Information Technology Expenses (Line 12 and 17)

- This line captures all information technology expenditures, including tech service providers, phone services and charges, computer leases, web developers, and chargebacks associated with technology services through the state's Information Technology Division (ITD). As mentioned in the first bullet point in Administrative Expense, we are breaking out Programs and Services costs for IT Expenses.
- Covered in Line 10 is our operating lease for our workstations which is paid annually in advance (and the current arrangement expires this fall) and grants management system SmartSimple related costs and a bevy of our regular technology web and tech consultants and chargebacks to the Commonwealth for use if the state system.

Grant Programs. For further information about these programs, please see the individual write-ups provided to the Grants Committee

Cultural Districts Initiative Investment Program (Line 20)

- Staff proposes continuing the Cultural Districts Initiative Investment Program and to maintain the grant amount to \$7500 grants to all cultural districts. Currently we have 51 districts and it is anticipated that up to 4 more may be added in FY22 so a maximum of \$412,500 in grants may be funded under this program.

Artist Fellowships (Line 21)

- This year we have proposed to increase this program to 55 fellowships (\$15,000) and 95 finalist awards of \$5,000 (up from \$1,500), resulting in a \$1,300,000 Artist Fellowships budget- an almost doubling of what was approved for last year.

Cultural Investment Portfolio (Line 22)

Here is the funding progression of this program for the last several years:

- FY17 final: \$4,561,000 (Includes Media Grants).
- FY18 final: \$4,602,500 (Includes Media Grants).
- FY19 final: \$5,010,000 (not including Media Grants- see below).
- FY20 final: \$6,021,300 (not including Media Grants- see below)
- FY21 final: \$6,203,000 (not including Media Grants- see below)
- FY22 proposal is \$6,797,500. This amount is \$594,500 more than what was budgeted for the program in FY21 and increases the Gateway grants from \$3,500 to \$4,000, increase the number of Projects grants to 195 from 160.

Media Grants (Line 23)

- This year we are recommending flat funding our Media partnership program at \$130,000 for five media organizations to purchase spots to highlight various Council grantees and initiatives.

Festivals Program (Line 24)

- The Festivals Program which provides grants to large and small festivals throughout the Commonwealth and we anticipate they will return in FY22.
- \$300,000 is recommended to be allocated to this program which reflects an increase in the award amount from \$500 to \$1500.

Local Cultural Councils (Line 25)

- Staff recommends increased funding to \$4,785,000 this year (a \$435,000 increase). Every local cultural council will see an increase to its allocation this year. The minimum grant will increase and all of the 329 local cultural councils will see an increase in their allocation.

Mass. Cultural Data Project (CDP) (Line 26)

- Mass Cultural Council and SMU Data Arts have agreed on a contract which would extend CDP coverage through FY22 at the same cost as the last several years (\$47,500).

Poetry Out Loud (Line 27)

- This is a nationwide poetry recitation program for high school students that is mandated and funded annually by the National Endowment for the Arts (NEA). The Mass Cultural Council has historically administered the Poetry Out Loud program in Massachusetts through an annual contract with the Huntington Theatre Company. The Mass Cultural Council last issued a Request for Proposals for this program in July 2013 and Huntington was the sole respondent and once again selected as the provider.
- The NEA's restricted grant for this program appears on Line 64. The funding for this program is \$20,000.

Traditional Arts Apprenticeships (Line 28)

- The Apprenticeship program is now proposed to run every year, rather than alternating with Artist Fellowship grants for the traditional arts and is currently in the second year of a two-year program.
- Staff recommends funding this program at \$100,000 in FY22

Big Yellow School Bus (Line 29)

- Staff recommends continuing pausing this program for FY22 due to the pandemic and lack of school field trips.

STARS (Line 30)

- Increases funding level to \$1.265 million.

Creative Youth Development-YouthReach/SerHacer (Line 31)

- YouthReach/SerHacer would have been in the third year of a three-year application cycle in FY21 but due to the pandemic, staff has extended the

current cycle another so as to avoid running a selection process last year. So, the program is now in its extended fourth year of the current cycle

- We propose increasing the funding by \$2,000 per grantee (from \$20,000 to \$22,000) in FY22 to 73 grantees.
- Additionally, \$7,000 in NEA Cares Act funds (Awarded May 2020) is included in this line and will be awarded to a grantee in FY22 who could not make use of them in FY20 or FY21 (this is specifically permitted by NEA rules.)

Creative Youth Development-Music Educator Teacher Artist (META) Training (Line 32)

- Details are still being finalized for this program in FY22. Approximately \$50,000 in KFF funds is remaining from prior years.

Creative Youth Development-Amplify (Line 33)

- This program has been paused indefinitely.

UP Accessibility Program (Line 34)

- The Mass Cultural Council is setting aside \$155,000 in the budget overall for the seventh year of implementation of the UP program. This year the program will provide up to \$90,000 of Innovation Fund grants, \$50,000 in grant stipends for participation in this year's Innovation and Network Program, and up to \$15,000 to fund participants' attendance at the national LEAD conference (Zoom) about accessibility and inclusion in the arts. Additionally, UP will be holding workshops and consulting, but only the spending on this program which consists of grants or stipends is counted as "Grants Program" spending in this line.

Compact Grants (Line 35)

- This program has been paused

Other Initiative Grants (line 36)

- In the state budget documents, Mass Cultural Council has been asked to expend an amount equal to 75% of its appropriation on grants and subsidies. To that end in FY22, we have identified 7 individual initiatives (totaling \$278,000) listed below which may be properly treated as "grants" under state law and are proposing to have them approved as grants for purposes of the state budget requirement.

Culture Rx Social Prescription*	\$120,000
CELC-ARTS CONNECT INT'L	\$50,000
ARTS LEARNING	\$8,000
Mass History Day	\$20,000
Instrument Program	\$30,000
MASSCreative	\$15,000
Network of Arts Administrators of Color	\$35,000

Individual Artist and Cultural Practitioner Relief Fund (line 37)

- This program will not repeat in FY21 (please see increase in Artists Fellowship line).

Supplemental Economic Recovery grants-Massachusetts funds (line 38)

- This program was approved by the Council in May 2021 and using casino tax revenues available for “organizational support” under the Mass Gaming Law and supplements the federal CARES act relief program for organizations run by the Council in FY21 by making up to 25 additional grants to eligible organizations

Gaming Mitigation Grants (line 39)

- The Gaming Mitigation Program uses casino tax revenues received by Mass Cultural Council (the portion dedicated to “gaming mitigation” under the statute) and this \$3 million round of funding was approved by the Council in May 2021. Staff will run a competitive process in the fall of 2021 and grants will be awarded shortly thereafter.

Supplemental Economic Recovery grants-Federal funds (line 40)

- This program was approved by the Council in May 2021 and uses American Rescue Plan funds from the NEA and also supplements the federal CARES act relief program for organizations run by the Council in FY21 by making 17 additional grants to eligible organizations.

Cultural Organization Economic Recovery Grants (line 41)

- This program was the \$10 million federal CARES act relief program for organizations run by the Council in FY21 which has been supplemented by the two SERG programs referenced above.

Partnership, Re-Grant and Project Funding Programs (Lines 43-46)

- An annual grant is proposed in FY22 to the Massachusetts Foundation for the Humanities (MFH) which is calculated as a percentage of Mass Cultural Council's state funding. Owing to the 10.1% increase in our state funding (this due to there being no earmarks), MassHumanities will receive a concomitant increase from \$686,191 to \$754,886, a \$68,695 increase.
- Consistent with last year, staff is recommending funding NEFA at \$60,000.
- A total of \$1,375,000 in legislatively mandated earmarks supporting nine local projects and programs are included in the Agency's FY22 budget appropriation:
 - \$50,000 for the Greater Malden Asian American Community Coalition for Malden community center.
 - \$25,000 for the Hanover Cultural Council for Hanover Day.
 - \$25,000 for the Albion Cultural Exchange in Wakefield for second floor accessibility.
 - \$25,000 for the Lowell Folk Festival.
 - \$50,000 to Boston Art and Music Soul Festival.
 - \$50,000 for the Artists Community Assistance Program as administered by Allston Village Main Street
 - \$100,000 to Weymouth for the Weymouth 400 celebration
 - \$50,000 to Cogswell Artspace in Haverhill and

- o \$1,000,000 to “entities that focus on 1 or more Asian ethnicity and conduct cultural events, cultural education or cultural performances” that were negatively impacted by the pandemic (the “Asian cultural entity program”).
- Except for the Asian cultural entity program, the other earmarks are not funding provided by any Mass Cultural Council program and will be a pass-through “earmark” which the Mass Cultural Council will distribute the identified funds in accordance with the language contained in the budget legislation.
- The Asian cultural entity program will require Council staff to construct a program so as to reach the appropriate entities. We are reserving the ability to use some of the earmarked funds (not more than \$30,000) to bring on a part-time outreach coordinator/administrator to help distribute the funds in accordance with the legislative language

Other

Percentage of Grants (lines 48-49)

- Per the FY22 State Budget line item, Mass Cultural Council is required to spend an amount equal to at least 75% of its appropriation on grants. Thanks to the gaming tax revenues, that goal is accomplished easily. However, even without counting grants made from gaming tax revenues, we easily meet this requirement both in FY20 and FY21 and as projected in FY22.

Prepaid Expenses and Carryforward (Line 50)

- This line shows funds that are used to pre-pay expenses for future years and/or carried forward in trust accounts across fiscal years.
- We typically prepay a portion of our annual partnerships with MassHumanities (and occasionally other contracts, too) with these funds. The practice began a number of years ago when a delay in the launch of a new program created a pool of funds that needed to be granted before the end of an approaching fiscal year. In order to avoid creating an operating hole from one year to the next, we typically reserve comparable amounts for prepaid expenses from one year to the next.
- The pre-pay reserve is anticipated to be at \$139,000 in FY22. Through careful management, we were able to prepay \$139,000 in expenses for FY22.
- Our goal will be to gradually reduce this item over time. To achieve this without creating an operating hole from one year to the next, however, the process will have to happen gradually.

Sources of Funds

As explained above, we are breaking down this section into two sections, the first will cover revenues that will come in during the year the second will address carried-over funds and cash on hand

Basic State Appropriation: Account Number 0640-0300 (Line 56)

- In FY 22, the state budget increased the Mass Cultural Council's appropriation by 10.1% to \$20 million.

State Pass-Through Funds (Line 57)

- As described above, the final FY22 budget contained \$1,375,000 in earmarks.

MassDevelopment: For Mass Cultural Council Expenses Associated with the Cultural Facilities Fund (Line 58)

- Every year since FY07 we have had an annual contract with MassDevelopment to compensate us for our services in the management and administration of the Cultural Facilities Fund.
- This is strictly a fee-for-service arrangement, under terms stipulated in the CFF statute.
- Under the CFF statute, expenses for administration of CFF cannot exceed 7.5% of total yearly grant commitments. This is usually shared between MassDevelopment and Mass Cultural Council.
- Governor Baker announced a \$10 million allocation for CFF in FY22 (the same as FY17- FY20) and there will be a new \$10 million funding round this fall. We anticipate a \$325,000 expense budget with MassDevelopment for this year (the same as FY17- FY21)

Prepaid Expenses (Line 59)

- This line reflects prepayments made in FY21 for expenses related to FY22 operations and is discussed above.

National Endowment for the Arts: State Partnership Grant (Lines 60-64)

- These lines comprise the different components of our annual state partnership with the National Endowment for the Arts (NEA)
- In total, we will receive \$989,900 from the NEA in FY22. This represents a \$30,300 increase from the amount provided last year.

NEA: ARP FUNDS (Line 65)

- The NEA provided an allocation of \$844,700 to Mass Cultural Council from funds it received under the federal American Rescue Plan Act. All but \$700 is going toward toward the SERG-FED program described above. The remainder will be applied to rent per NEA approval.

Incoming Casino Tax Revenues (Lines 66-67)

- Under the Massachusetts Gaming Law (MGL Chapter 23K), Mass Cultural Council receives on a monthly basis, 25 of certain casino taxes collected by the Commonwealth. Per statute, these amounts are dedicated to expenses (7%), the Gaming Mitigation Program (75% after expenses) and "organizational support" (25% after expenses). The amounts stated in these lines are the amounts of such funds that are intended to be used the FY22 Spending Plan but are expected to come in during the year (were not in the Gaming Fund as of July 1, 2021).

The second section of Available Resources section will detail carry-over funds

Gaming Fund Cash (Lines 70-72)

- These lines represent funds on hand in the Gaming Fund as July 1, 2021 as broken out into the purposes for which they may be used. The amounts stated in these lines are the amounts of such funds that intended to be used in the FY22 Spending Plan.

NEA CARES Act (Line 73)

- We received NEA CARES Act funding in spring 2020 which the Council granted to the Council's YouthReach and SerHacer grantees. All funds have been paid out except for \$7,000 to one organization which deferred its usage until FY22 and \$10,646 of the \$38,300 which were withheld by the Council for administrative costs and which will be used to pay rent (all per NEA guidelines). The balance of said expense funds went to make the office Covid- ready (plexiglass dividers).

COERG- CARES Act (Line 74)

- These are the remaining funds remaining from the Governor's allocation of CARES Act funds to Mass Cultural Council. We will probably also apply this to rent expense.

Harry Rice Trust Account (Line 75)

- The Harry Rice Trust account is where funds from miscellaneous donors and other amounts can be deposited.

Commonwealth Awards Trust Account (Line 76)

- This represents money raised privately for the Commonwealth Awards. It is available as a receptacle should we need to raise funds for the next time we hold this ceremony.

Klarman Funding for META Account (Line 77)

- As mentioned above, the details of this program in FY 22 are still being worked out. The \$50,000 here represents leftover funds from prior years

MASSACHUSETTS CULTURAL COUNCIL FY 22 BUDGET -PRELIMINARY LOOK Exec Com August 10, 2021 SHEET 1	FY 22
	BUDGET
	PLAN
SALARIES, SPACE, AND ADMINISTRATION (NON-PROGRAM & SERVICES)	
AA: Salaries	\$ 3,060,000
AA: Fringe & Indirect (Salaries & Contracts Paid Thru Fed. or Trust Accounts)	274,290
BB: Employee Related Expenses	21,000
CC: Interns and Contracted Employees	99,540
DD: Pension and Insurance Related Expenditures (State Chargebacks)	50,000
EE and FF: Administrative Expenses (NPS)	151,550
GG: Space Rental and Utilities	354,010
HH: Consultant Service (NPS) Contracts	50,000
JJ: Operational Services	55,820
KK: Equipment Purchases	1,860
LL: Equipment Leases and Maintenance (Non-IT)	25,500
UU: Information Technology Expenses	146,580
SUB-TOTAL ADMINISTRATIVE EXPENSES	4,290,150
EXPENSES ATTRIBUTABLE TO PROGRAMS AND SERVICES	
EE: Administrative Program Expenses	28,400
HH&JJ: Consultants & Panelists	482,910
LL&UU: P&S Tech and Equipment	-
SUB-TOTAL P&S EXPENSES	511,310
GRANTS AND STIPENDS (PP)	
Cultural Districts	412,500
Artist Fellowships	1,300,000
Cultural Investment Portfolio	6,797,100
Media	130,000
Festival	300,000
Local Cultural Council Program	4,785,000
Mass. Cultural Data Project	47,500
Poetry Out Loud	20,000
Traditional Arts Apprenticeships	100,000
Big Yellow School Bus	-
STARS	1,265,000
CYD -YouthReach/SerHacer (Incl NEA CARES)	1,613,000
CYD: META (KFF-Funded)	50,012
CYD-Amplify	-
UP Program Stipends/Challenge Grants	155,000
Compact Grants	
Other Grants (list on Sheet 2))	278,000
Individual Artist Relief	-
SERG MA (100% Gaming Funds)	732,000
GAMING MITIGATION GRANTS (100% Gaming Funds)	3,000,000
SERG FED (100% NEA ARPA Funds)	844,000
CARES ACT (COERG)	-
SUB-TOTAL GRANT EXPENSES	21,829,112
PARTNERSHIPS, RE-GRANT AND PROJECT FUNDING PROGRAMS	
Massachusetts Foundation for the Humanities	754,886
NEFA Project	60,000
Pass Through Earmarks	1,375,000
SUB-TOTAL PARTNERSHIPS/ RE-GRANT PROGRAMS	2,189,886
PERCENTAGE OF GRANTS TO STATE APPROPRIATION (Without Gaming Funds Grants)	95.60%
PERCENTAGE OF GRANTS TO STATE APPROPRIATION (With Gaming Funds Grants)	120.09%
OTHER	=
Prepaid Expenses and Carryforward	139,748
SUB-TOTAL, OTHER	139,748

SUB-TOTAL, ALL PROGRAM	24,670,056
TOTAL EXPENSES	28,960,206
FY 22 REVENUES	
State: Basic Appropriation (0640-0300) less Earmarks	20,000,000
State: Earmarks- Pass-Through Funds	1,375,000
MassDevelopment: For MCC Expenses Associated with Cultural Facilities	325,000
Prepaid Expenses (Funding from Prior Years' Budgets)	139,250
National Endowment for the Arts: Basic State Plan	655,900
National Endowment for the Arts: Arts in Education	63,400
National Endowment for the Arts: Arts in Underserved Communities	220,600
National Endowment for the Arts: Folk Arts Infrastructure Grant	30,000
National Endowment for the Arts: "Poetry Out Loud"	20,000
National Endowment for the Arts: ARP	844,700
Gaming Mitigation Funds-FY 22 Expected Collections	710,562
Gaming Org. Support Funds- FY 22 Expected Collections	971,052
TOTAL FY22 REVENUES	25,355,464
CARRYOVER/OTHER FUNDS AVAILABLE AS OF 7/1/21	
Gaming Expense Funds- Available	371,938
Gaming Mitigation Funds- Availabale	2,289,438
Gaming Org. Support Funds-Available	812,685
Remaining NEA 2020 CARES ACT Funds	17,646
Remaining COERG Funds	400
Harry Rice Trust Account	62,617
Comm Awards Trust Account	6
Remaining Klarman META Grant	50,012
TOTAL OTHER FUNDS	3,604,742
TOTAL REVENUE + OTHER FUNDS	28,960,206
Postive (Negative)	-

OTHER NEW GRANTS (NEW PP) SHEET 2	FY 21	FY22
Art Week		
Fair Saturday		
Audience Lab		
CIP Capacity Accelerator Network (CAN)	\$ -	\$ -
CultureRX (from Gaming Funds)	\$ 64,763	\$ 120,000
Early Education and Childcare		
Mass History Day	\$ 20,000	\$ 20,000
Instrument Program	\$ 30,000	\$ 30,000
META Expansion (AET)		
Foster Families Pilot		
Holyoke Arts Ed Task Force	\$ -	\$ -
Kennedy Library		
ARTS /LEARNING		\$ 8,000
MASSCREATIVE		\$ 15,000
Network of Arts Administrators of Color	\$ 35,000	\$ 35,000
ARTS CONNECT INTL (CELC)		\$ 50,000
SUBTOTAL NEW GRANTS	\$ 149,763	\$ 278,000

MASSACHUSETTS CULTURAL COUNCIL		FY 21	FY 22
FY 22 BUDGET SHEET 4		FINAL BUDGET	BUDGET
Exec Comm 8.10.21 FY 21 & FY22 OLD FORMAT			PLAN
SALARIES, SPACE, AND ADMINISTRATION (NON-PROGRAM & SERVICES)			
1	AA: Salaries	\$ 2,638,530	\$ 3,060,000
2	AA: Fringe & Indirect (Salaries & Contracts Paid Thru Fed. or Trust Accounts)	136,974	274,290
3	BB: Employee Related Expenses	9,401	21,000
4	CC: Interns and Contracted Employees	24,113	99,540
5	DD: Pension and Insurance Related Expenditures (State Chargebacks)	48,709	50,000
6	EE and FF: Administrative Expenses (NPS)	69,621	151,550
7	GG: Space Rental and Utilities	354,010	354,010
8	HH: Consultant Service (NPS) Contracts	59,663	50,000
9	JJ: Operational Services	83,008	55,820
10	KK: Equipment Purchases	27,654	1,860
11	LL: Equipment Leases and Maintenance (Non-IT)	15,078	25,500
12	UU: Information Technology Expenses	152,469	146,580
13	SUB-TOTAL ADMINISTRATIVE EXPENSES	3,619,230	4,290,150
14	EXPENSES ATTRIBUTABLE TO PROGRAMS AND SERVICES		
15	EE: Administrative Program Expenses	9,712	28,400
16	HH&JJ: Consultants & Panelists	453,929	482,910
17	LL&UU: P&S Tech and Equipment	-	-
18	SUB-TOTAL P&S EXPENSES	463,641	511,310
19	GRANTS AND STIPENDS (PP)		
20	Cultural Districts	360,000	412,500
21	Artist Fellowships	652,500	1,300,000
22	Cultural Investment Portfolio	6,182,000	6,797,500
23	Media	130,000	130,000
24	Festival	59,000	300,000
25	Local Cultural Council Program	4,350,000	4,785,000
26	Mass. Cultural Data Project	47,500	47,500
27	Poetry Out Loud	20,000	20,000
28	Traditional Arts Apprenticeships	100,000	100,000
29	Big Yellow School Bus	-	-
30	STARS	707,450	1,265,000
31	CYD -YouthReach/SerHacer (Incl NEA CARES)	1,503,500	1,613,000
32	CYD: META (KFF-Funded)	22,897	50,012
33	CYD-Amplify		-
34	UP Program Stipends/Challenge Grants	111,000	155,000
35	Compact Grants		
36	Other Grants (list on Sheet 2))	149,756	278,000
37	Individual Artist Relief	1,171,500	-
38	SERG MA		738,000
39	GAMING MITIGATION GRANTS	3,339,656	3,000,000
40	SERG FED		844,000
41	CARES ACT (COERG)	9,960,600	-
42	FY21 CATCH UP	20,400	
43	SUB-TOTAL GRANT EXPENSES	28,887,759	21,835,512
44	PARTNERSHIPS, RE-GRANT AND PROJECT FUNDING PROGRAMS		
45	Massachusetts Foundation for the Humanities	686,191	754,886
46	NEFA Project	60,000	60,000
47	Pass Through Earmarks		1,375,000
48	SUB-TOTAL PARTNERSHIPS/ RE-GRANT PROGRAMS	746,191	2,189,886
49	PERCENTAGE OF GRANTS TO STATE APPROPRIATION(EXCLUDING GAMING FUNDS)	89.49%	95.60%
50	OTHER		
51	Prepaid Expenses and Carryforward	196,823	139,348
52	SUB-TOTAL, OTHER	196,823	139,348
53	SUB-TOTAL, ALL PROGRAM EXPENSES	30,294,414	24,676,056

54	TOTAL EXPENSES	33,913,644	28,966,206
55	FY 22 REVENUES		
56	State: Basic Appropriation (0640-0300) less Earmarks	18,180,000	20,000,000
57	State: Earmarks- Pass-Through Funds		1,375,000
58	MassDevelopment: For MCC Expenses Associated with Cultural Facilities Fund	326,704	325,000
59	Prepaid Expenses (Funding from Prior Years' Budgets)	458,762	139,250
60	National Endowment for the Arts: Basic State Plan	633,700	655,900
61	National Endowment for the Arts: Arts in Education	63,500	63,400
62	National Endowment for the Arts: Arts in Underserved Communities	212,400	220,600
63	National Endowment for the Arts: Folk Arts Infrastructure Grant	30,000	30,000
64	National Endowment for the Arts: "Poetry Out Loud"	20,000	20,000
65	National Endowment for the Arts: ARP	-	844,700
66	National Endowment for the Arts: CARES ACT	71,050	17,646
67	Chapter 23K Funds (Gaming)-Applied	3,753,911	5,161,675
68	CARES ACT- COERG	10,000,000	400
69	Harry Rice Trust Account (As of 7/1)	83,017	62,617
70	Comm Awards Trust Account	6	6
71	Klarman Funding for META	80,594	50,012
72	NEFA Contribution for Artist Relief	48,000	
73	GKV Foundation Contribution for Artist Relief	30,000	
74	TOTAL REVENUE	33,913,644	28,966,206
	Postive (Negative)	-	-

DRAFT
**ONE HUNDRED AND FIFTY-SECOND MEETING
OF MASS CULTURAL COUNCIL**

**TUESDAY, AUGUST 24, 2021
10:00 AM-NOON**

ON-LINE MEETING

(CALL-IN INSTRUCTIONS POSTED AT
<https://massculturalcouncil.org/about/board/>
UNDER "AUGUST 24, 2021 COUNCIL MEETING")

AGENDA	VOTE
1. Call to Order- Open Meeting Law Notice	
2. Minutes of the One Hundred Fifty-First Meeting	X
3. Reports	
a. Chairman's Report	
i. Calendar of Upcoming meetings	
ii. Committee Membership	
b. Executive Director's Report	
c. Advocacy Report	
d. DEIA Report	
4. Agency Updates	
5. Racial Equity Plan	X
6. Financial Report	
a. PowerPoint Presentation	
b. Approval of FY22 Budget and Spending Plan	X

7. FY22 Grant Recommendations: Conflict of Interest Notifications
8. FY 22 Grant Recommendation: Artists Fellowships **X**
9. FY22 Program Recommendations: Traditional Arts Apprenticeships **X**
10. FY22 Grant and Program Recommendations: Cultural Investment Portfolio (CIP) **X**
 - a. Portfolio Memo & Funding List
 - b. CIP Gateway Memo & Funding List
 - c. CIP Projects Memo
11. FY 22 Media Partnerships **X**
12. FY22 Allocation and Grant Recommendations: Community **X**
 - a. Local Cultural Councils
 - b. Cultural Districts
 - c. Festivals
13. FY22 Grant and Program Recommendations: Creative Youth Development (CYD) **X**
 - a. YouthReach
 - b. Instrument Program
 - c. META (Klarman Family Foundation)
 - d. CYD Teaching Artist Fellowships (Linde Foundation)
 - e. CultureRX
14. FY 22 Grant and Program Recommendations: Education **X**
 - a. STARS
 - b. Massachusetts History Day
 - c. Poetry Out Loud
 - d. Arts | Learning
15. FY 22 Grant and Program Recommendations: UP **X**
 - a. Innovation and Learning Network Stipends
 - b. Innovation Fund Grants
 - c. LEAD Professional Development Fund Grants
16. FY 22 Grant Recommendation: Cultural Equity Learning Community **X**
17. FY 22 Grant Recommendation: Mass Humanities Partnership **X**
18. FY 22 Grant Recommendation: NEFA **X**
19. FY 22 Grant Recommendation: MASS Creative **X**
20. FY 22 Grant Recommendation: Network of Arts Admins of Color **X**
21. FY 22 Grant Recommendations- SMU Data Arts **X**
22. Adjourn